



Monmouthshire & Torfaen Youth Offending Service

Inspection Action Plan – SQS

	Area requiring improvement	What we will do	Timescale	Lead	RAG
1.	All assessments and plans are informed by an analysis of relevant issues	Review and update / amend report gatekeeping tool	November 2015	JR	Yellow
		Create intervention plan gatekeeping tool	November 2015	JR	Yellow
		Create 'good practice' library	October 2015	TD / GS	Green
		Review format of APIS workshops as a means of sharing good practice and upskilling staff.	November 2015	JR	Red
		All Case Managers to complete Assetplus training	April 2016	GS	Red

2.	Diversity issues need to inform relevant assessments and plans	Arrange diversity training for all Case Managers	December 2015	GS	Red
		Arrange APIS workshop following training to implement learning from training	January 2016	GS	Red
		Operational Team Managers to oversee planning meetings for statutory Court Orders	October 2015	TD / GS	Green
3.	Reviews need to reflect any significant changes in the circumstances of children and young people	Review and update / amend process for reviewing statutory Court Orders	November 2015	TD	Yellow
4.	Evidence of the impact on quality of management oversight of cases needs to be better recorded	Create quality assurance and audit framework.	November 2015	JR	Yellow
		Review and update / amend Case Recording Policy	October 2015	JR	Green